

Safety Committee

Safety Committee Members:

Linda Althaus MSCF
Carol Brewer MAPE/Safety Officer
Ryan Haws AFSCME unit #6
Shannon Lindboe, DEED

Leanne Pearson AFSCME unit #7
Judy Plumski AFSCME unity #7
Karen Schlangen, Career Services
Julie Simonson Commissioners Plan

Lowell (Allen) Smith MSCF
Jason Theisen Facilities Representative
William Tuoy-Giel MMA

Meeting Date: 01/11/2024

Meeting Time: 2:00 pm

Join Zoom Meeting

One tap mobile: US: [+13052241968](tel:+13052241968) or [+13092053325](tel:+13092053325)

Meeting URL: <https://minnstate.zoom.us/j/94966670141>

Meeting ID: 949 6667 0141

Agenda

1. Reports of personal injuries and illness
 - No employee injuries since last meeting.
2. Accident investigations
3. Property damage/theft
 - Electrical box/shrub/post on east side of CTEC – was able to identify suspect vehicle.
 - Copper cable from Electrical shed
4. Alleged hazardous working conditions
 - Slips & Falls – winter has not had much snow/ice but it is always concerning this time of year.
5. Follow-up on action items from previous safety committee meetings
 - Safety Perception survey executive summary – shared with committee, will be posted on website.
6. Plans and programs – shared the following with the committee and set deadline for feedback.
 - AWAIR
 - BBP
 - Confined Space
 - Hot Work Open Flame
 - Lockout Tag Out – updates in 2023
 - Noise & Hearing Conservation
 - PPE
 - Right-to-Know
 - Voluntary Respirator
 - Emergency Operations Plan – Star Alert, Lockdown procedure
 - Firearm Policy
 - SPCC Plan
7. Update on walk-around inspections conducted by
 - Safety Committee – schedule of inspections for 2024 – will need to be updated.
 - Program Area Inspections – electronic form available.
 - System Office inspection reports (COPE, compliance assistance, etc.) – reviewed safety assistance visit report. Just received COPE survey report, have not had time to review it yet, will share at next meeting.
8. Update on building/campus security issues

Safety Committee

- Locking Times/Open Access – Are there some we can lock earlier than we are?
 - Access Policy & Procedure – Shared for review and comments before it is sent through campus process.
9. Status of employee safety training
- Safety & Security WIG
 - All College Day – fire table top & Run, Hide, Fight
 - Weekly Safety Tip
10. Status on the job hazard analyses done for the campus
- Metal 3D Printer
 - Vulnerability Assessment – Homeland Security, scheduled for February.
11. Open Floor Discussion
- Future Meetings format – do we want to meet in person with a Zoom option?
 - Stearns County Emergency Management – now part of their community committee.
 - Homeland Security – has free trainings, drills, exercises, other emergency management resources available for free.