receive an email or phone call from student about a concern, emergency, incident

offer support. if student needs further assistance:

is the concern academic?

yes

consult the academic advising center or center for academic success for support

no

is it a conduct issue?

no

submit a cyclones care form

sctcc.edu/cyclones-care

yes

contact the director of safety & security for support

safety@sctcc.edu

office: 320-308-6158

observe or hear about concerning behavior of a student

talk to the student about your concern. if student needs further support:
EXAMPLES

ACADEMIC CONCERNS WITHOUT DISTRESS

- Excessive absences
- Decline in academic performance
- Failing course(s)
- Missed deadlines
- Unsure of academic plan
- Risk of not graduating

CONDUCT ISSUES

- Disruptive: Inappropriate outbursts or persistent interruptions, continued arguing beyond the scope of academic debate
- Failure to obey instructions of campus officials
- Personal insults
- Theft from or damage to campus property
- Appears to be intoxicated/high in class or at meetings/events
- Smoking in unauthorized areas

CYCLONES CARE CONCERNS

- Basic needs (food, housing, transportation, childcare, financial, etc.) difficulties
- Mental health concerns
- Change in personality or sudden/erratic changes in behavior
- Experience a personal medical emergency or family illness/death

CONTACT THE DIRECTOR OF SAFETY & SECURITY FOR SUPPORT

safety@sctcc.edu
Office: 320-308-6158
Emergency: 320-308-3333

IF THE STUDENT HAS DISCLOSED USE OF ACCOMMODATIONS, CONSULT ACCESSIBILITY SERVICES

acc@sctcc.edu
320-308-5757

CONSULT THE ACADEMIC ADVISING CENTER OR CENTER FOR ACADEMIC SUCCESS FOR SUPPORT

advising@sctcc.edu, 320-308-5741
cas@sctcc.edu, 320-308-5920

SUBMIT A CYCLONES CARE FORM

sctcc.edu/cyclones-care

SUBMIT A CONDUCT REFERRAL FORM

sctcc.edu/student-conduct