

St. Cloud Technical and Community College Course Syllabus

Course Prefix and Number: _____

Title: _____

Instructor:

Date:

Office Number:

Office Hours:

Phone:

E-mail:

Credits:

Lec:

Lab:

SOE:

Prerequisites:

Co-requisites:

Course Schedule:

I. COURSE DESCRIPTION:

II. STUDENT LEARNING OUTCOMES:

III. REQUIRED MATERIALS:

IV. METHODS OF INSTRUCTION (✓ Recommended):

| | |
|---|--|
| <input type="checkbox"/> Collaborative/Cooperative Learning | <input type="checkbox"/> Problem Solving |
| <input type="checkbox"/> Student Presentation | <input type="checkbox"/> Interactive Lectures |
| <input type="checkbox"/> Creative Projects | <input type="checkbox"/> Individual Coaching |
| <input type="checkbox"/> Project Critiques | <input type="checkbox"/> Films/Videos/Slides |
| <input type="checkbox"/> Lecture | <input type="checkbox"/> Labs |
| <input type="checkbox"/> Demonstrations | <input type="checkbox"/> CD-ROM/Laser Disk |
| <input type="checkbox"/> Interactive TV | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Assigned Reading | <input type="checkbox"/> Other (please describe) |

V. GRADING/EVALUATION (✓ Recommended):

| | |
|---|--|
| <input type="checkbox"/> Tests | <input type="checkbox"/> Individual Projects |
| <input type="checkbox"/> Oral Presentations | <input type="checkbox"/> Worksheets |
| <input type="checkbox"/> Textbook Problems | <input type="checkbox"/> Collaborative projects |
| <input type="checkbox"/> Group Problems | <input type="checkbox"/> Portfolio |
| <input type="checkbox"/> Papers | <input type="checkbox"/> Term paper |
| <input type="checkbox"/> Performance | <input type="checkbox"/> Other (please describe) |

VI. COURSE POLICIES/PRACTICES:

Academic integrity is highly valued at St. Cloud Technical and Community College and throughout higher education. Maintaining academic integrity is the responsibility of every member of the college community: faculty, staff, administrators and students. Academic integrity requires students to refrain from engaging in or tolerating acts including, but not limited to, submitting false academic records, cheating, plagiarizing, altering, forging, or misusing a college academic record; acquiring or using test materials without faculty permission; acting alone or in cooperation with another to falsify records or to obtain dishonest grades, honors, or awards.

Any violation of the St. Cloud Technical and Community College's academic integrity policy S3.28 is considered a disciplinary offense and will be subject to the policies of this instructor and can be submitted to the Director of Campus Life for review, entrance into a violation database, and possible disciplinary action as outlined in the academic integrity procedure S3.28.1. Students accused of academic dishonesty may appeal the decision. Students may review The complaint/grievance policy S3.24 and procedure 3.24.1 <http://sctcc.edu/sites/default/files/policies/S3.24%20Complaint%20Grievance.pdf>

VII. STANDARDS FOR MATERIALS SUBMITTED:

VIII. STUDENT RESPONSIBILITIES/CONTRIBUTIONS:

IX. STATEMENT OF ACCOMMODATIONS:

St. Cloud Technical & Community College is committed to providing students with disabilities reasonable accommodations to participate in all services, programs, and activities. Students requiring accommodations must first register with Disability Services and provide appropriate documentation of their disability. Accommodations are provided on an individualized, as-needed basis, determined through the appropriate documentation. Please contact Disability Services at 320-308-5090, to develop your Accommodations Plan.

The accommodations authorized in your Accommodations Plan should be discussed with your instructor. All discussions will remain confidential. Accommodations are not provided retroactively so it is essential to discuss your needs at the beginning of the semester.

This syllabus is available in alternate formats upon request by contacting Disability Services at 320-308-5090 or 1-800-222-1009. TTY users may call MN Relay Service at 711 to contact the college.

X. STATEMENT OF DIVERSITY:

The entire class will benefit from the wealth of diversity brought by each individual, so you are asked to extend every courtesy and respect that you in turn would expect from the class.

This college is committed to creating a positive, supportive environment that welcomes diversity of opinions and ideas for students. There will be no tolerance of race discrimination/harassment, sexual discrimination/harassment, or discrimination/harassment based on age, disability, color, creed, national origin, religion, sexual orientation, marital status, status with regard to public assistance or membership in a local commission.

Please refer to the Student Handbook for the complete list of Student Rights, Responsibilities, and Procedures.

XI. COURSE CALENDAR/TIMELINE: Instructor may make adjustments or changes. Notification will be given in class prior to change.

4/20/2016