



## D2L Training Spring 2019 Schedule

St. Cloud Technical & Community College  
"Education that Works"

### Getting Started with D2L Brightspace

This hands-on workshop introduces the elements of D2L Brightspace that students have come to expect in their courses, such as viewing the Syllabus and schedule in Content, communicating with their instructor via email, and checking their grades throughout the semester. Faculty will use the AASC-approved Syllabus template to create a working draft for their next course and leave this workshop with the ability to upload files into Content, communicate with students via email, and assign grades to assignments.

**Dates/Time Offered:**            **Tuesday January 8<sup>th</sup>, 10-11:30 AM**  
   **Wednesday January 9<sup>th</sup>, 10-11:30 AM**  
   **Friday January 11<sup>th</sup>, 10-11:30 AM**

**To Register email Trainer:**    **Alex Roske (aroske@sctcc.edu)**

**Room:**                                **1-409**

**Materials Needed:**            **Bring your laptop and content for a course (syllabus, lesson plan, gradebook)**

### Making D2L Brightspace Work for You

This workshop builds upon the knowledge and skills gained in the "Getting Started" workshop by teaching faculty how to put D2L Brightspace to work for them. This training focuses on the D2L Brightspace tools that make course management easier and more efficient. Faculty will learn how to make announcements to the entire class via the Announcements page. They will leave the workshop knowing how to design and edit quizzes and collect assignments through Assignments, which allows students to submit assignments from any computer or mobile device with an Internet connection.

**Dates/Time Offered:**            **Wednesday January 9<sup>th</sup>, 2-3:30 PM**

**To Register email Trainer:**    **Alex Roske (aroske@sctcc.edu)**

**Room:**                                **1-409**

**Materials Needed:**            **Bring your laptop and content for a course (a few quiz questions)**