

St. Cloud Technical & Community College is committed to reducing barriers and providing equal access for students with disabilities in all services, programs, and activities. Accessibility Services will provide reasonable accommodations to students with documented disabilities on a case-by-case basis. Utilizing accommodations is an interactive process that requires active student participation. Students seeking accommodations must first register with Accessibility Services. The following link describes the steps required to register with Accessibility services:

<https://www.sctcc.edu/registering-accessibility-services> . We encourage and welcome students to contact Accessibility Services by email at [acc@sctcc.edu](mailto:acc@sctcc.edu) or by phone at 320-308-5757, to determine accommodation eligibility.

It is the responsibility of each student registered with Accessibility Services to communicate their approved accommodations to instructors in a timely fashion. While students are encouraged to email accommodation plans prior to the start of each semester, we recommend that students take time to meet each instructor in-person to discuss their plans to use accommodations. Students are not required to self-disclose their diagnosis/es, nor are they required to justify the accommodations Accessibility Services has approved. All discussions with members of Accessibility Services staff will remain confidential. Accommodations are not provided retroactively, thus it is essential for students to be actively engaged from the beginning of the semester.

This syllabus is available in alternate formats upon request by contacting Accessibility Services at 320-308-5757 or 1-800-222-1009. TTY users may call MN Relay Service at 711 to contact the college.