

# St. Cloud Technical and Community College Foundation

## Random Acts of Kindness Grant

The Random Acts of Kindness Grant is a program to assist students undergoing extreme financial difficulties so that they may continue their education at St. Cloud Technical and Community College (SCTCC). Please see the back of this form for directions. Please submit request and appropriate documentation to the Financial Services Office.

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Purpose of request (student must describe situation in **DETAIL**, use separate sheet of paper if necessary) \_\_\_\_\_

---

---

---

---

---

---

---

---

Amount requested by student \$ \_\_\_\_\_ (up to \$500.00)

Vendor Name for Expense (Attach Invoice or Bill) \_\_\_\_\_

I understand that if I am awarded this grant, funds will be disbursed to me directly so that I may pay the vendor. I certify that the information on this request is true and correct to the best of my knowledge. I authorize members of the St. Cloud Technical and Community College Foundation and its Designees to review all information on the request. I understand that the funds I receive must be used only for the items on the request. I also understand that my Financial Aid may be affected by any funds I receive. If awarded funds, I understand that I must write a thank you letter to the St. Cloud Technical and Community College Foundation telling them how these funds helped me continue my education.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

St. Cloud Technical and Community College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. St. Cloud Technical and Community College is a member of the Minnesota State Colleges and Universities Systems. Affirmative Action/Equal Opportunity Educator and Employer. This document is available in alternative formats to individuals with disabilities by calling 1-800-222-1009 or by calling through the Minnesota Relay Services at 1-800-627-3529.

What financial aid has been received? \_\_\_\_\_

Date and amount of financial aid overage \_\_\_\_\_

What, if any, financial aid is still available? \_\_\_\_\_

\_\_\_\_\_  
Signature Financial Aid Director

\_\_\_\_\_  
Date  Award will impact Financial Aid

**Directions:**

1. The student will fill out the gray section of the Random Acts of Kindness (RAK) request form describing the situation in **DETAIL**, with the amount requested and an attached invoice or bill. (The amount requested is not necessarily the amount that will be granted). RAK requests can only be made once a year. The amount requested should resolve the situation. If it does not, a written plan of how the situation will be resolved must be provided.

Examples include but are not limited to:

- a. Rent, mortgage payments or energy bills require the attachment of a shut-off or eviction notice. These costs will only be granted on a one time basis.
  - b. Car repairs should first be quoted by the SCTCC Auto Shop before going to another vendor, if possible.
2. The Student will bring the form to the Financial Services Office.
  3. The RAK request will reviewed by a committee. Upon determination the Student will be notified at their SCTCC e-mail address and payment will be made if appropriate.
  4. If the RAK request is approved the committee will determine the amount to award. The award will be processed by check or direct deposit. **(processing may take up to three weeks but the goal will be to process as quickly as possible).**
  5. If the RAK is approved, the student will be required to send a thank you letter to the SCTCC Foundation Office explaining how the grant has helped their situation. This will be shared with the investors of this program.