

# St. Cloud Technical & Community College

## Policies and Procedures

### Chapter S3 – Educational Policies

#### S3.5 Academic Forgiveness

*Update Revision Responsibility: Vice President of Academic & Student Affairs*

Academic Forgiveness gives an undergraduate student who has been away from St. Cloud Technical and Community College for at least three calendar years a one-time opportunity to establish a new cumulative grade point average and completion percentage. The policy will not apply if a student has earned a degree, diploma or certificate from SCTCC using credits for the period in which they are asking for academic forgiveness.

Students who have earned a cumulative grade point average of less than 2.0 may have the grades earned and credits attempted during that period of attendance forgiven. Academic forgiveness may only be granted once and is limited to St. Cloud Technical and Community College coursework.

- Students seeking academic forgiveness may not have been enrolled at St. Cloud Technical and Community College for at least 3 consecutive calendar years prior to the point of requesting forgiveness.
- Students seeking academic forgiveness must have completed 12 or more credits at SCTCC after re-enrollment with a grade of C or better.

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 Date of Adoption: \_\_\_\_\_  
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# St. Cloud Technical & Community College

## Policies and Procedures

### Chapter S3 – Educational Policies

#### S3.5.1 Academic Forgiveness Procedure

**Procedure:** The student may request academic forgiveness by completing the form available in the Registrar’s Office or Academic Advising Center. The request for academic forgiveness must be endorsed by the academic advisor.

The Registrar will review the request and make the determination if the eligibility requirements have been met. The student will be notified by email to their SCTCC email account when their request for academic forgiveness has been processed.

#### **Disclaimers:**

- All D, F, FN, FW, NC or W grades prior to the date of forgiveness will remain on the transcript, but will no longer calculate in the GPA and/or completion rate.
- Academic forgiveness does not extend to financial aid. All credits and all grades attempted will be included when determining satisfactory academic progress and maximum time frame calculations for financial aid purposes.
- The SCTCC transcript will continue to reflect the actual courses and grades, but the courses coded as forgiven will no longer be calculated in the GPA or completion rate, nor will those courses count toward graduation requirements. A transcript notation will indicate that Academic Forgiveness has been granted.
- SCTCC’s forgiveness policy does not mean that transfer/receiving institutions will honor this adjustment. Competitive admissions programs will likely consider the entire transcript. It is the student’s responsibility to consult their transfer/receiving institution.
- Students who were previously granted Academic Forgiveness for grades of D and F only, may apply a second time for attempted credits with grades of FW, FN, NC or W for the same time period.

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