

# Safety Committee

## Safety Committee Members:

Linda Althaus X	Ryan Haws X	Kathleen Robinson
Paula Brandel Ryder X	Brian Johnson	Megan Rogholt
Carol Brewer X	Kateri Mayer	Julie Simonson X
Rita Dingman X	Karen Middendorf X	Jason Theisen
Larry Gordon	Jacci Netter	William Tuoy-Giel
Kelly Halvorson		

## Agenda

### 1. COVID-19 Update

- Spring Schedule is out
  - Deans worked with faculty for spring classes
- Supervisors working with staff – new teleworking agreements
- System Office Screening Tool – updated to account for community testing. The numbers are remaining consistent so it appears that students and employees continue to use it.
- ERT Meeting Minutes can be found at [Link to Back to Campus Teams Site](#)
- Fire Drills during Covid – alternate education, program specific??
  - Waive for the semester, provide education in face-to-face classes.
- Cancelling class/Closing during weather events – how will it work?
  - SCSU has new people in these positions as well. They have already reached out about working together.
  - Shared with Deans – Deans are going to discuss with faculty about handling it as program based.
    - Faculty have not been able to do this in the past. **Follow up information:** faculty have been able to decide not to teach their own class on inclement weather days.
  - SCTCC will not be closing campus, it is complicated with teleworking.
    - The System Office is working on how pay and leave time would look if a campus needs to close and has people teleworking.
- A concern was brought up regarding students not cleaning their area in classrooms when they leave. Chairs are also not being reset. **Follow up information:** In reviewing the Covid Return Plan, it identifies that students should clean their area when they arrive, not exiting students. Classrooms have been set for social distancing so chairs should remain where they are and if they get moved, reset so entering students can practice social distancing.

2. Reports of personal injuries and illness – 1 employee injury, 1 student injury. No loss of time.

3. Accident investigations (none reported)

4. Property damage (none reported)

5. Alleged hazardous working conditions – HSB water update

- Late in the afternoon on Tuesday, October 20, 2020, a work order was submitted to the Facilities Department reporting what appeared to be green algae and green water coming out of a single tap in the Health Sciences Building. The work order was read and immediately investigated at 7:00 a.m. on Wednesday, October 21<sup>st</sup>.

It was discovered that the substance was from a piece of pipe that was replaced on the main water line that feeds the west end of the Health Sciences Building. Impacted areas included only the west side of the building. As a precautionary measure, the water in the entire building was tested and treated. Test results indicated no coliform bacteria was present and the water was safe for use.

- A concern was brought up regarding how the building was evacuated. Rita shared that her class was told there was a broken water pipe and that chlorine was in the air and everyone needed to evacuate immediately. Rita reports that this caused a chaotic situation and Covid safety was not followed.
  - **Follow up information:** A debriefing of the incident occurred with Jason Theisen, Carol Brewer & Lori Kloos. Concerns over the evacuation communication was discussed and steps have been identified to prevent this from happening again.

6. Follow-up on action items from previous safety committee meetings

- A contract with SCSU for patrol officers was renewed for this upcoming year.
- A contract with SCPD was also renewed to have an officer on campus. The committee would like for the previous

# Safety Committee

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officer to share some of his ideas on initiatives he was working on.

7. Update on walk-around inspections conducted by
  - Safety Committee (none)
  - Campus EHS personnel (none) – Ryan and Carol will resume these after completing their OSHA30 training.
  - COPE inspection reports (none)
8. Update on building security issues
  - Received information some doors that are locked for Covid safety reasons are being propped by individuals going out to smoke. Assistance in checking and shutting any doors being propped as you walk by is helpful. With the winter weather, propped doors are not good for our buildings
9. Status of employee safety training
  - ELM training launched in September – did everyone get it?
    - Some reported being frustrated with ELM. Julie reported that many improvements have been made to it. Carol reported comments back to Deb Holstad.
10. Status on the job hazard analyses done for the campus (no new completed)
11. Open Floor Discussion
  - ERT meeting highlights.
  - Website needs to be reviewed and updated.
  - Committee manual needs to be reviewed and updated.
  - Charter needs to be created using template that all committees will be using.

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