

# SCTCC Safety Committee Minutes

4.28.2015		3:00 pm	1-287
Meeting called by	Joseph Rick		
Type of meeting	Regular		
Facilitator	Joseph Rick		
Note taker			
Timekeeper			
Attendees	Nicky Kuhn, Joseph Rick, Rita Dingman, Al Raeker, Jennifer Potter		
<b>Lockout/Tagout</b>			
[Time allotted]	Joseph Rick		
Discussion	Discussed the finish Lockout Tagout procedures that were written by Brady Corp. Question was asked why we did not have the procedures written internally.		
Conclusions	Procedures were not written internally because the initial plan was to go through MnSCU because there were many other campuses that needed them done too.		
<b>Emergency Flip Charts</b>			
2 minutes	Joseph Rick		
Discussion	Progress on updating flip charts was tabled due to other priorities.		
Conclusions	Progress will continue during the summer.		
<b>Committee Organization and Roles</b>			
5 minutes	Joseph Rick		
Discussion	Joseph Rick discussed the possibility of modeling the program/procedures of St. Cloud State University's Safety Committee in order to improve the Safety Committee's effectiveness.		
<b>Safety Training</b>			
1 minute	Joseph Rick		
Discussion	Joseph Rick informed the committee that a notice would be released today (04/28/2015) informing Faculty and staff of some required OSHA training that needed to be completed by May 8 <sup>th</sup> , 2015.		
<b>Grill Disposal</b>			
2 minutes	Al Raeker		
Discussion	Al wanted clarification on grill disposal. Discussion was made on whether we can enforce students who "tail gate" with grills and why we couldn't let the food service people grill for special occasions.		
Conclusions	SCTCC was informed by MnSCU that the use of propane grills was a safety hazard, specifically when it comes to food handling and preparation as well as proper training for use of propane tanks and fire safety.		